

**Santa Clara County Emergency Managers Association**

**Executive Board**

**March 8, 2018, 10:00 a.m.**

**APPROVED MINUTES**

<https://www.uberconference.com/sccemaboard>

<b>Member</b>	<b>Present</b>	<b>Absent</b>
President - Ponce	X	
Vice President - Schoenthal	X	
Secretary - Hovey		X
Treasurer - Martinez	X	
At Large - Private - Filippuzzi	X	
At Large - Public - Yin	X	

- I. Meeting called to order at 10:00 a.m. by J. Ponce
- II. Announcements/Agenda Corrections – None
- III. Meeting Minutes
  - a. Approval of February Board Minutes  
MOTION – R. Yin - to approve February 2018 Board Minutes  
SECOND – L. Schoenthal  
UNANIMOUS
- IV. Correspondence – None
- V. Treasurer’s Reports –C. Martinez
  - a. February balance – as of January 31, 2018 (\$8,509.30)
  - b. March balance – as of February 28, 2018 (\$8,929.66)
- VI. Upcoming Meetings
  - a. March 15 Member Meeting – SCC Sheriff’s Office – Agenda review
- VII. Old Business
  - a. Review Bylaws – No action taken. Board members reminded to review by next meeting.
- VIII. New Business
  - a. Board Voting Policy A-4 – policy reviewed, but no action taken. No suggestions for edits.
  - b. Board Recognition Policy A-5 - policy reviewed, but no action taken. No suggestions for edits.
  - c. Training Ideas – the group felt “lessons learned” presentations were among the most useful to members. The discussion with County OES regarding funds available for training is still underway. C. Godley is interested in coordinating training opportunities between EMA and CESA.
- IX. Good of the Order
- X. MOTION – L. Schoenthal – to adjourn Board meeting and convene Membership Committee  
SECOND – C. Martinez  
UNANIMOUS at 10:37 a.m.

Membership Committee called to order at 10:38 a.m. by Ms. Ponce

- b. Review applications
  - i. Ken Foot - Emeritus
  - ii. Terry Blount – Monte Sereno

MOTION – C. Martinez to adjourn Membership Committee  
SECOND – R. Yin  
UNANIMOUS  
Meeting adjourned at 10:47 a.m.

Next Member Meeting: March 15, 2018 at 9:00 a.m.  
Next Board Meeting: April 12, 2018 at 10:00 a.m.